

University of North Carolina School of the Arts
School of Design and Production

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September 24, 2012

Michael Meyer
2712 London Lane
Winston-Salem, NC 27103

Dear Michael,

I would like to acknowledge the work you have done over the last year and the good that your work does for our students, our institution and our profession.

This letter contains my dean's comments regarding your professional activities in 2011-2012.

Your teaching at UNCSA is excellent. Your course evaluation scores and comments are outstanding. Observation of student outcomes indicates that you are among the best teachers in the field in the nation. In 2011-2012, you led your program in a transition to a new semester curriculum. The success of your students this year included: invitations to the National Design Portfolio Review and Showcase West; first through fourth place in the Mad Monster competition; two invitations to Monsterpalooza; the Kryolan Award for the best graduating makeup artist in the nation; and a juried invitation to Young Designers Forum.

Due to a summer 2011 budget cut, you became the only faculty member in the wig and makeup program. In spite of a valiant effort to maintain the teaching, the curriculum and the production output from your area, the overload proved to be too much and you fell into a health crisis that required a health leave for a part of the academic year. A mandated overload that would cause the complete collapse of the health of a faculty member is not the way UNCSA wants to employ faculty, and measures will be taken to assure that this kind of overload situation does not recur.

In 2011-2012, you singlehandedly managed the D&P wig, makeup, and prosthetic shops – a major laboratory at UNCSA -- for all productions in 2011-2012. This includes makeup effects for drama, dance, opera, and many of the films. You also advised the wig and makeup designers and technicians on productions. You serve on many MFA Thesis committees each year.

Your creative and scholarship activities in 2011-2012 included further development of medical task trainers in a cooperative National Institute of Health effort with Wake Forest Medical School.

The largest service task you undertake for UNCSCA is that of serving as the director of the wig and makeup program.

Your service to the profession and community includes organizing and producing makeup support for FEMA regional disaster exercises and for US national security purposes.

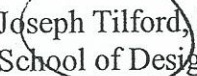
You are a very dedicated and effective faculty member and a clear asset to UNCSCA and D&P. Your dedication to the education of his students is beyond question. I look forward to your continued excellence at UNCSCA.

Please contact Virginia to make an appointment with me to discuss your 2011-2012 academic year evaluation.

Your salary for the 2012-2013 academic year will include a 1.2% increase. The increase will be retroactive to July 2012 and will start in your October paycheck. Specific salary information will come to you shortly via a letter from the Provost's office.

Again, thank you for your hard work and your good citizenship as a member of the School of Design and Production as we look forward to a bright future.

All the best,


Joseph Tilford, Dean
School of Design and Production

PART II. DEAN'S COMMENTS (Review of faculty professional activities for 2011-2012)

Name of faculty member Michael Meyer

School/Division Design and Production

Dean's Comments: Please make commendations and recommendations for teaching, professional accomplishments and development, service to the institution, and service to the community. (NCSA Faculty Manual, Appendix E. Faculty Evaluation Policy, Annual Review of Faculty, Section II. A. & B. 1-3)

Michael Meyers' teaching at UNCSA is excellent. His course evaluation scores and comments are outstanding. Observation of student outcomes indicates that he is among the best teachers in the field in the nation. In 2011-2012, he led his program in the transition to a new semester curriculum. The success of his students this year included: invitations to the National Design Portfolio Review and Showcase West; first through fourth place in the Mad Monster competition; two invitations to Monsterpalooza; the Kryolan Award for the best graduating makeup artist in the nation; and a juried invitation to Young Designers Forum.

Due to a summer 2011 budget cut, Professor Meyer became the only faculty member in the wig and makeup program. In spite of a valiant effort to maintain the teaching, the curriculum and the production output from his area, the overload proved to be too much for Professor Meyer and he fell into a health crisis that required a health leave for a part of the academic year. A mandated overload that would cause the complete collapse of the health of a faculty member is not the way UNCSA wants to employ faculty, and measures will be taken to assure that this kind of overload situation does not recur.

Professor Meyer singlehandedly managed the D&P wig, makeup, and prosthetic shops – a major laboratory at UNCSA -- for all productions in 2011-2012. This includes makeup effects for drama, dance, opera, and many of the films. He advises the wig and makeup designers and technicians on productions, and he serves on many MFA Thesis committees each year.

His creative and scholarship activities in 2011-2012 included further development of medical task trainers in a cooperative National Institute of Health effort with Wake Forest Medical School.

The largest service task he undertakes for UNCSA is that of serving as the director of the wig and makeup program.

His service to the profession and community includes organizing and producing makeup support for FEMA regional disaster exercises and for US national security purposes.

Michael Meyer is a very dedicated and effective faculty member and a clear asset to UNCSA and D&P. His dedication to the education of his students is beyond question.

Dean's Signature

6-12-12

Date